

CS-12-175

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CONTRACT MANAGEMENT

WORK AUTHORIZATION # CM1831-WA03
NASSAU COUNTY 2013 APR 26 PM 1:38

BOARD OF COUNTY COMMISSIONERS

CONTINUING CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES
RFQ/BID NO. NC11-016

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2013 APR 12 AM 11:49

13 APR 24 AM 10:41

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COUNTY MANAGER'S
OFFICE

Consultant:	GAI Consultants, Inc.
Contract Number:	CM1831
Contact Name:	Tara L. Hollis
Contact Number:	407-423-8398 Ext. 3110
Email:	t.hollis@gaiconsultants.com

CURRENT WORK AUTHORIZATION			
Project Short Title: Review & Recommendation on Nassau County Ordinance 2010-03			
		CONTRACT OVERVIEW	
Date Submitted	03/21/13	Total of Previous Authorizations	\$65,100.00
Amount	\$8,790.00	This Work Authorization	\$8,790.00
Scheduled Completion	4 weeks from NTP	Current Contract Total	\$73,890.00

This Work Authorization is to the AGREEMENT between Nassau County and the Consultant known as the Continuing Contract for Engineering Services for Nassau County, Florida, dated March 21, 2012. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

GAI Consultants will provide engineering services to review and make recommendations on Nassau County Ordinance 2010-03, certain policies and practices, cost recovery of miscellaneous fees and charges based on the Scope of Services, attached hereto as Exhibit "A".

ARTICLE 2. Time Schedule

GAI Consultants shall provide a review draft and meet with the County within four (4) weeks of the Notice to Proceed.

ARTICLE 3. Budget

The fee for these services shall be a lump sum amount of \$8,790.00. See Exhibit "B" Design Fee Proposal.

Article 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments or schedules. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

13 APR 29 PM 4:50

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CLERK OF COURTS
NASSAU COUNTY, FLORIDA

2013 APR 17 PM 2:20

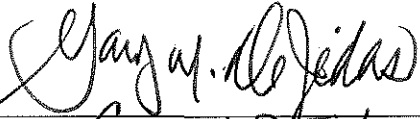
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In presenting this Work Authorization, Consultant agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services are attached.

AGREED TO BY:

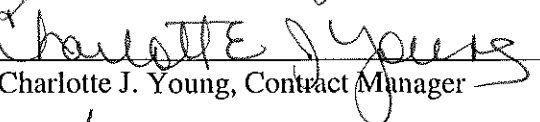
BY: 
Print Name: Gary M. DeJidas
Title: President & CEO
Date: 4/11/13

RECOMMENDED AND APPROVED BY NASSAU COUNTY:

Public Works Director:


Scott Herring, Director

Contract Management:


Charlotte J. Young, Contract Manager

Office of Management & Budget:

4/24/13
County Attorney (see below)


Shanea Jones

County Manager:


Ted Selby

APPROVED by the County Manager, designee for the BOARD OF COUNTY COMMISSIONERS, the 25th day of April, 2013.

ACCOUNT NO.: 71500536-531400

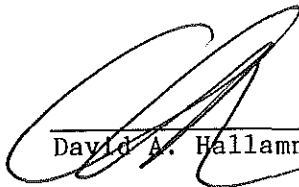

David A. Hallam, County Attorney

EXHIBIT "A"
SCOPE OF SERVICES
CERTAIN POLICIES AND PRACTICES REVIEW
NASSAU, FLORIDA

I. BACKGROUND

The purpose of the following engineering scope of services is to review and make recommendations on Nassau County Ordinance 2010-03, certain policies and practices, cost recovery of miscellaneous fees and charges.

II. SCOPE OF SERVICES

GAI will perform the following work:

- a) Update and Review of Ordinance 2010-03;
- b) Review and Recommendations concerning certain policies and practices based upon industry activities;
- c) Review and recommendations concerning cost recovery of miscellaneous fees and charges; and
- d) Create an ERC equivalency table.

III. DELIVERABLES

Our work product will be a draft revised ordinance and schedules for legal and County staff review and implantation accompanied by a letter depicting the changes.

IV. PROJECT SCHEDULE

We will provide a review draft and meet with the County within four (4) weeks of authorization.

V. FEE

The lump sum for this work is \$8,790.

Note:

- This task order is not a water and wastewater monthly rate study.
- This task order is not an impact fee or AFPI (allowance for funds prudently invested) study.
- We will apply the nationally and Florida accepted AWWA meter equivalencies to the charges and update, clarify and/or amend the Ordinance in several locations.
- This task order includes one meeting with staff. If desired by the County, as additional work, we can meet with others, decision makers, etc., and make a presentation at one and participate in the second public hearing to adopt these changes. Note that the Florida Statutes delineate a

notice period for this activity. Such implementation activities would constitute additional work as needed.

Exhibit B - Budget CERTAIN POLICIES AND PRACTICES REVIEW Nassau, Florida		POSITION	Senior Engineering Manager	Engineering Manager	Lead Engineer	Designer	Expenses	HOURS/ TASK	TOTAL FEE/ TASK
TASK	RATE	\$ 188.23	\$ 161.69	\$ 135.04	\$ 86.40	\$			
1	Update and Review of Ordinance 2010-03	4.00	8.00	4.00		80.00		16	\$ 2,666.60
	TASK 1 LABOR FEE	\$ 2,666.60	\$ 752.92	\$ 1,293.52	\$ 540.16	\$ -	\$ 80.00		\$ 2,666.60
	TASK 1 HOURS	16	4	8	4	0	-	16	
	TASK 1 LUMP SUM								\$ 2,667.00
2	Review and Recommendations concerning certain policies and practices based upon industry activities	4.00	5.00	6.00		75.00		15	\$ 2,446.61
	TASK 2 LABOR FEE	\$ 2,446.61	\$ 752.92	\$ 808.45	\$ 810.24	\$ -	\$ 75.00		\$ 2,446.61
	TASK 2 HOURS	15	4	5	6	0	-	15	
	TASK 2 LUMP SUM								\$ 2,447.00
3	Review and recommendations concerning cost recovery of miscellaneous fees and charges	4.00	6	8.00		90.00		18	\$ 2,893.38
	TASK 3 LABOR FEE	\$ 2,893.38	\$ 752.92	\$ 970.14	\$ 1,080.32	\$ -	\$ 90.00		\$ 2,893.38
	TASK 3 HOURS	18	4	6	8	0	-	18	
	TASK 3 LUMP SUM								\$ 2,893.00
4	Create an ERU equivalence table	1.00	1	3.00		25.00		5	\$ 780.04
	TASK 4 LABOR FEE	\$ 780.04	\$ 188.23	\$ 161.69	\$ 405.12	\$ -	\$ 25.00		\$ 780.04
	TASK 4 HOURS	5	1	1	3	0	-	5	
	TASK 4 LUMP SUM								\$ 780.00
	TOTAL PROJECT LABOR FEE	\$ 8,786.63	\$ 2,446.99	\$ 3,233.80	\$ 2,835.84	\$ -	\$ 270.00		\$ 8,786.63
	TOTAL PROJECT HOURS	54	13	20	21	0	-	54	
	TOTAL PROJECT LUMP SUM								\$ 8,790.00